

IT Committee Notes

Date: October 19, 2017
Time: 1:00-2:30 pm
Location: City Hall Conference Room 5110

Committee Members in Attendance:

- Gabriel Kendall, Director of Community Relations and Program Development, 211 Sacramento
- Stephen Smythe, IT Customer Account Manager / Senior Advisor, Anthem Blue Cross
- Steve Heath, Executive Director, Capitol Health Network
- Anthony Genovese, Data Analytics Manager, CARES Community Health
- Mrudul Sadanandan, IT Manager, City of Sacramento
- Andrew Geurkink, Program Analyst, Homeless Services, City of Sacramento
- Mark DeClue, Sacramento Service Area CIO, Dignity Health
- Ryan Stewart, Director, HIE IT Connectivity, Dignity Health
- Victoria Lewis, Director of Health Informatics, Elica Health Centers
- Robert Ford, Health Net
- Michael Stiffler, Molina Healthcare
- Joil Xiong, Director of Operations, Sacramento Covered
- Matthew Foy, Analyst, Sacramento Steps Forward
- Michael Marchant, HIE Integration Manager, UC Davis Health
- Mohan Basavapatna, Community and State Chief Information Officer, United HealthCare

Pathways to Health + Home Support Team in Attendance:

- Lisa Chan Sawin, Project Lead
- Mark Elson, IT Team Lead
- John Weir, IT Team Consultant
- Josh May, IT Team Project Manager

Introductions (Mark Elson)

- Mark welcomed the group and summarized the day's agenda.
- Mark mentioned that the next IT Committee meeting will focus on Reporting, with the first significant report due for the program by January 31st, 2018.
- Committee members and Pathways IT Team attendees introduced themselves.

IT Committee Charter Review (Mark Elson)

- IT Committee Members were presented with the IT Committee Charter.
- Mark reviewed terms of the Charter, highlighting the purpose, appointment of co-chairs, consensus decision-making, and the potential for workgroups to begin in 2018.

- The Committee requested to vote upon approval of the Charter at the next meeting. Josh will provide Committee members with a deadline for comment submission on the Charter before the final vote.

Update on Planning and Implementation (Mark Elson / John Weir)

- Service Delivery model
 - Mark provided an overview of the latest Service Delivery model.
 - An RFQ will be released for organizations which may be interested in fielding interdisciplinary care teams
 - Focus of IT team is to build infrastructure to support interdisciplinary care teams
 - May have Service Delivery team member attend future meeting to discuss the model in detail
- Early Engagement Phase
 - Sole source agreements with Sacramento Covered and each of the 330(h) FQHCs in the City were recommended for Early Engagement
 - Housing will be addressed through Sacramento Steps Forward and Sacramento Self Help Housing subcontracts under Sacramento Covered
- Data Sharing Agreements
 - Early Engagement partners have some pre-existing agreements for data sharing
 - Early Engagement contracts include data-sharing language
 - May need more robust data use agreement for full launch, need to understand data sharing activities and landscape first
 - All data sharing is for the purposes of treatment, payment, or operations
 - Language in consent form covers 42.CFR.2 patients
- Early Engagement Timeline
 - Limited launch on November 1st
 - Leveraging Sacramento Covered processes and infrastructure for EE phase
 - Will cover Enrollment & Eligibility in addition to Reporting at next meeting
 - Need to figure out how to get notifications or flags back from plans to providers to denote who is in program
 - Outreach lists from FQHCs, IMPACT Team, Elica Street Team, Sacramento Covered, Community Queue
 - IT Team will provide updates if any Client eligibility criteria changes are made

Consent Form Review (Mark Elson)

- Provided copies of draft consent form to all attendees
- Provided update that consent form will be reviewed with legal team in the coming days, and partner organizations can also have their counsels review the consent form

Discussion: Shared Care Management (John Weir)

- John provided background information on systems and care plan sharing, including a summary of the R2.1 Shared Care Plan CCD template being piloted in New York
- Program will focus on helping partners start consolidating care planning capabilities and move away from tracking with paper and spreadsheets through either a central repository or interoperable capabilities.
- For Early Engagement Phase, partners will send data over in a feed or as paper to be transcribed into Salesforce
 - A small number of external users will access Salesforce

- Questions regarding the capability for electronic consent, Sacramento Covered outreach may have tablets with version of consent form and paper as backup
- Participants provided examples of what care management tools they have in place, what care plan sharing they may have attempted in their organizations.

Action Items

- Committee members are asked to share organizational care plan templates, where possible
- Josh will share a link to the R2.1 standard (http://www.hl7.org/implement/standards/product_brief.cfm?product_id=447)
- Josh will notify Committee members of deadline for comments on the IT Committee Charter
- Mark will follow up with revised eligibility criteria (no change)
- Josh will set up discussions with care planning pilot in New York