

## Executive Committee Notes

**Date:** January 4, 2018  
**Time:** 10:00-11:00am  
**Location:** City Hall Conference Room 5214

### Committee Members in Attendance

- Emily Halcon, Project Director and Homeless Services Coordinator, Office of the City Manager, City of Sacramento
- Leyne Milstein, Assistant City Manager, Office of the City Manager, City of Sacramento
- Deputy Chief Michael Bray, Sacramento Police Department
- Deputy Chief Chad Augustin, Sacramento Fire Department

### Support Team In Attendance

- Lisa Chan Sawin, Project Lead
- John Freeman, Project Manager
- Margaret Tatar, Operations Team Lead
- Jean Paul Buchanan, Communications Team Lead
- Margaux McFetridge, Communications Manager

### Committee Business

1. **Action Item: Approve 12/7 meeting minutes**
  - Committee members approved the minutes

### Program Updates (Lisa Chan Sawin/Emily Halcon)

2. **Info Item: Early Engagement enrollment, outreach, and services update**
  - Support Team shared the current program outreach and enrollment numbers — currently 251 individuals are enrolled and in a month and a half, everyone was touched five times. Nine individuals were stably housed and employed (and graduated from the program)
  - Emily Halcon noted that the IMPACT Team has recognized the change in the assertive outreach approach; there is a dramatic difference in the ongoing response and communication that should be highlighted in program communications. Emily also requested that the number of individuals who were housed be included on the dashboard.
  - Shelter outcomes are being tracked by VOA — the City would like to know whether there are the individuals housed through the Shelter who are Pathways enrollees. Support Team needs to loop back to Amani on that. The Support Team noted that the number of people served at the shelter is higher than the number of beds.

- Support Team noted that the percentage of Pathways enrollees receiving health services will go up as the warm handoffs are made to the Care Teams managed by WellSpace and Elica. In terms of the health plan assignment, Support Team was surprised to see that 40% are FFS Medi-Cal and are also older individuals. The outreach has been concentrated in North Sacramento, where there are older, entrenched homeless individuals who have never hit the system.
- Support Team highlighted that only half of people with health plan assignments are served by the local FQHCs – this has implications for an FQHC-centric model. The program will need to engage IPAs. The breakdown of assignment between health plans does reflect market share.

### **3. Info Item: Status on Referral Timeline**

- City noted that the referrals from SHRA reflect a one-time cohort of individuals who were languishing — SHRA won't necessarily be feeding individuals into the program.
- Sac Fire updated the committee on the status of their referral process with the program — they have found a way to share data with Sac Covered. Sent information on their top 30, but have not shared with the IMPACT Team. Most of their top users are far into the double digits of service touches for a year. Support Team noted that the program will be working with Sac Fire to get their data and it was requested that they share their data with Police. Sac Fire just needs a quick check on whether they have a BAA with Police. In general, data-sharing barriers have taken a lot less time than previously. City reiterated that it is great to have the departments working together.

### **4. Info Item: IT Requests — Status on Data-Sharing Agreements, BAAs and data request**

- Support Team provided an update on processes and timelines developed for the BAAs and DSAs that will allow partners to share data. In terms of timing, partners are providing input by January 8<sup>th</sup> and the goal is execution of DSAs by Feb 6th. Requested that partners send BAAs to Sac Covered to get data required by the state on program enrollees.
- City asked whether they only need to sign DSAs and Support Team clarified that the City only has to sign the DSAs, although BAAs may be needed with Police and Fire. That is something that the IT Team needs to review. City noted that there should be one agreement that addresses data-sharing with Police and Fire. Sac Fire noted that they can set up a meeting with their legal counsel to expedite the process if needed.
- Support Team noted that in regards to the Consent Form, the County has a consent form being developed that the program should converge with; hospitals and partners are pushing for convergence; however their form requires extensive consent tracking. The County is trying to get form nailed down, but it is unclear whether the infrastructure to track different levels of consent is being developed or what the process is for that development. The timing for their form to be finalized and operationalized could be significant. It's a significant lift.

**5. Info Item: Status on Incentive Agreements**

- Incentive Agreements are in the process of being signed. Support Team will develop a recommended approach for incentives not taken by partners. City would like to them rolled into programs rather than more incentives, which DHCS is aligned with.

**6. Info Item: ICP + discussion with WellSpace**

- Support Team and WellSpace are discussing options for locations for the expanded program. Goal is to have beds up and running by July 1, 2018.

**7. Info Item: Review of upcoming DHCS deadlines and state required reports for PY2**

- Emily and Leyne will review Quarterly Enrollment & Utilization data, Support Team to send a calendar invite. Support Team noted that the final Rollover request will be due to DHCS, which also needs a certification form.
- In terms of Baseline Data, program needs behavioral health data and the state does know that it is not currently available to the program.

**8. Info Item: AB210 & Implications for WPC**

- Allows counties to establish MDTs for homeless population and share confidential information (not for children). Initiated by LA County because they are struggling to share data even between departments, ultimately allows the county to identify who can be on the MDT and the County can define that. Implications for Pathways depends on the partnership with the County. Starting to have deeper conversations with the County on care coordination and the care management platform.

**RFQ Status (Lisa Chan Sawin/Margaret Tatar).**

**9. Info Item: RFQ review process and timeline**

- Responses are due Friday, January 5 – rough estimate is 8-10 responders. Interviews will be scheduled for Jan 12. Protocols have been developed for reviewers to review and score the responses by the Jan 10. Support Team will prepare recommendations for Exec by Jan 17 and Jan 19 is when winners will be announced.
- Feb will be consumed by the readiness process that has been considerably informed by Early Engagement. Feb and March will be consumed by the contracting process. Ultimate goal is to have the contracts approved by Council by Mar 28. This Council date will be an update to Council on the work to date, share outcomes – 6 month check in and report out.
- Establishment of the Learning Collaborative will be used to do robust training. Readiness review could mean that the City offers contracts with contingencies or do not offer contracts.