

## IT Committee Charter

### Purpose

This Committee provides expert guidance to the Pathways project on IT and data management topics in a manner that is informed by national best practices, local needs and capacities, and the perspectives of Participating Entities. The IT Committee may develop specific recommendations for the Steering and Executive Committees.

### Objectives

Key objectives of the IT Committee include, but are not limited to:

- Provide input on IT strategies to meet program goals and objectives;
- Support the alignment of program approaches with long-term community needs;
- Identify opportunities and challenges, such as existing IT capacity to leverage;
- Review program progress and development;
- Facilitate involvement of community partners.

### Meeting Schedule and Format

The IT Committee will meet as needed, but no less than once per quarter for the duration of the program. Initially the Committee will meet monthly.

A Committee Chair or Co-Chairs will be appointed. They will collaborate with program staff to set agendas and facilitate meetings.

Decisions will generally be made by consensus. If the Chair determines that there is not consensus on an item requiring a decision, the Chair will call a vote and the majority position will prevail.

The IT Committee may establish ad hoc workgroups for planning and decision-making, as seen fit.

### Members of the IT Committee

Participating Entities in Pathways may identify an IT Committee member and one alternate. Alternates may attend meetings with the primary Committee member.

### Terms

- For those members who represent a government department, that person may serve as long as they continue to hold the same job/position.
- For those members who represent a partner organization, that person may serve as long as the organization participates in the program and the representative continues to hold the same leadership position.
- In the event that an individual leaves an organization, a new delegate with the same/similar position may be assigned to the IT Committee.