

## Executive Committee Notes

**Date:** November 1, 2017  
**Time:** 4:00-5:00pm  
**Location:** City Hall Conference Room 5214

### **Committee Members in Attendance:**

- Emily Halcon, Project Director & Homeless Services Coordinator, City of Sacramento
- Arturo Sanchez, Deputy City Manager, City of Sacramento
- Leyne Milstein, Finance Director, City of Sacramento
- Daniel Hahn, Chief, Sacramento Police Department
- Chad Augustin, Deputy Chief, Sacramento Fire Department

### **Support Team in Attendance:**

- Lisa Chan Sawin, Project Lead
- John Freeman, Project Manager
- Margaret Tatar, Operations Lead (call-in)
- Karen Linkins, Service Delivery Lead (call-in)
- Jean Paul Buchanan, Communications Lead (call-in)
- Margaux McFetridge, Communications Manager

### **Updates on Pathways to Health + Home (Lisa Chan Sawin and Emily Halcon)**

- Support Team provided an overview of program progress, sharing the DHCS WPC deliverables and payment schedule timeline. The Executive Committee requested a version that only includes information pertinent to Round 2 pilots.
- Support Team noted that as of 2pm on November 1<sup>st</sup>, 14 individuals had been enrolled in the program. Sacramento Covered has already developed consent and enrollment forms.
- Sacramento Covered, IMPACT Team, and VOA will meet to discuss coordination of alignment of navigators in the in the Winter Triage Center. WellSpace will be providing referrals to Sacramento Covered as well, for example, individuals in crisis respite beds. Sacramento Covered will be working with Sacramento Steps Forward to mine the HMIS queue.
- Sacramento Covered will connect with police and fire on referrals. Emily recommended that the Fire Department refer high utilizers in North Sacramento to Pathways; Deputy Chief Augustin can provide data by area and station (relevant

stations include: 14, 17 (Winter Triage Center district), and stations in the 20s encompass the Del Paso area). Goal is to get individuals connected to navigators that really help, as opposed to just being on a list.

- It was noted that Sacramento Steps Forward will make referrals to Sacramento Covered and will continue to have 10-15 navigators that are geographically based (hired by PBIDs, RT, Library). There is a need to share information with PBIDs so that their navigators can refer people into Pathways. PBIDs requested a regular quarterly leadership meeting (Chief Hahn asked them to create a representative group to address homelessness), which may be the right venue to share information on Pathways.
- Support Team shared key takeaways from the October 24<sup>th</sup> DHCS WPC Burbank Learning Session. Many counties are struggling to enroll individuals into the programs and hire staff.

### **Executive Committee Business (All)**

- Committee approved 10/5 meeting minutes and revised charter.

### **Early Engagement Timeline and Contracting (Lisa Chan Sawin)**

- Support Team provided updates on Early Engagement contract negotiations with WellSpace and Elica Health Centers, noting that they were moving forward and on track for finalization.
- Noted that a location for ICP+ beds has not yet been identified, which could potentially mean rolling over the ICP + budget items to PY3 (rollover and budget adjustment requests are due to DHCS on 11/30).
- Sacramento Covered moving forward in sub-contracting with Sacramento Steps Forward and Sacramento Self Help Housing for Early Engagement housing services. Sacramento Steps Forward's scope of work has been adjusted to primarily focus on referring from and connecting clients to HMIS.
- There is a need to align DHCS WPC budget and invoicing with City of Sacramento's multi-year operating project (MYOP) budget process.
- Committee agreed on approach to having City Council approve the incentive agreement template at the November 21<sup>st</sup> meeting.

### **Next Steps and Action Items**

- Develop DHCS WPC timeline with Round 2 pilot information only.
- Connect with PBID representative group requested by Chief Hahn to share information on referrals into Pathways.
- Connect Sacramento Covered with the Sacramento Fire Department to facilitate referrals of high utilizers from key stations in Winter Triage Center area.
- Move forward with attaining Council approval on incentive agreement template at November 21<sup>st</sup> meeting.