

Executive Committee Notes

Date: March 1, 2018
Time: 10:00-11:00am
Location: City Hall Conference Room 5214

Committee Members in Attendance

- Emily Halcon, Project Director and Homeless Services Coordinator, City of Sacramento
- Leyne Milstein, Assistant City Manager, City of Sacramento
- Chief Daniel Hahn, Sacramento Police Department
- Deputy Chief Chad Augustin, Sacramento Fire Department
- Chris Conlin, Assistant City Manager, City of Sacramento

Additional City Staff in Attendance

- Kiranjeet Sanghera, Accountant, City of Sacramento

Support Team in Attendance

- Lisa Chan Sawin, Project Lead
- Mark Elson, IT Team Lead
- Karen Linkins, Service Delivery Team Lead
- Margaret Tatar, Operations Team Lead
- John Freeman, Project Manager
- Jean Paul Buchanan, Communications Team Lead
- Margaux McFetridge, Communications Manager

Executive Committee Business

- 1. Action Item: Approve 2/1 meeting minutes**
 - Committee approved meeting notes
- 2. Info Item: Steering Committee meeting frequency**
 - Potential to move it quarterly, but need to keep them engaged – possibly with phone attendance. Committee recommended tracking phone versus in-person engagement if phone option moves forward.
- 3. Action Item: Add new partners LSS, CASH, & Turning Point (pending approval of contracts/sub-contracts)**
 - Committee approved adding new partners pending contract and/or sub-contract approval.

Pathways Contract Updates

- 4. Info Item: Update on Data Sharing Agreements (DSAs)/Business Associate Agreements (BAAs)**
 - BAAs are from Covered Entity providers with Sac Covered and data management entity; most have been submitted, but still working on UCD and Sutter BAAs

- These BAAs enable data-reporting required by the state. Received communication from the state that we can resubmit data if necessary; team will submit what we have and then have 90 days to resubmit the report in case we have a hold out.
- Five DSAs signed and submitted; some organizations have more comments on the final and IT Team is working through the issues with Maila
- County received a formal request for data-sharing for required behavioral health measures. State has given Pathways an indefinite extension to submit data on these measures. DHCS will do their own data run and submit to CMS (DHCS is aware that we might not be able to provide the measures from the County)

5. Info Item: RFQ Contracting Update

- Working with City staff on Outreach Entity contract negotiations. Turning Point is resubmitting a budget and TLCS has opted not to participate as a contracted provider, but will participate as a partner.
- Hub Entity contract negotiations are nearly finalized (Elica, SNAHC, and WellSpace); Kaiser has dropped out of being a Hub, but still wants to be a partner
- Housing Entities have significant issues with the proposed rates
- Risk Management is asking for a \$2 million cyber liability policy, which is a barrier for some partners.
- Sac Covered accommodated the City's request for \$2m; Sac Covered carries the most data sharing risk as the Data Management Entity and the level of risk cascades down to partners.

Requested Action: Emily Halcon requested Support Team to provide memo to Risk Management proposing reduction in cyber liability insurance from \$2m to \$1m for Outreach and Housing providers, which would align the City's requirement with other similar government contract requirements (e.g., County requirement).

6. Discussion Item: Program Capacity & Potential Round #2 RFQ

- Support Team shared potential service provider capacity issues for 2018 and some proposed solutions, including 1) issuing a second RFQ, and 2) sole source contracting for additional Pathways services to qualified and interested organizations (e.g., allowing RCMG/Sac Covered to serve as a hub and work with other clinics). Leyne Milstein recommended not having a second RFQ, look at Option 2 or re-opening the RFQ and having potential come in by a case-by-case period. Like an "on-call vendor."
- As part of this agenda item, the Committee discussed County's parallel program (FSRP), which will be serving a similar population. Sacramento Covered is making the warm handoffs to the program. County's program lines up nicely with Pathways and addresses a homeless population with mental health issues. From a clinical perspective, they are receiving continuity of care when they are in the County system. TLCS makes the assessments for homeless individuals that moves them into County Mental Health. Support Team is working with Sac Covered/SSF to address overlap and avoid service duplication. Pathways is building the infrastructure for care coordination across providers. County has asked City and Pathways to support the program.

Requested Action: Support Team to follow up with Robert and Gary O'Neil in Procurement on City's recommender approach.

7. Action Item: Next Steps for Unresolved Incentive Agreements

- Support Team shared that some organizations did not meet committee attendance triggers and proposed additional actions to be requested (expedited access to services) for these organizations. While the additional requirements are related to 2017 payments, those contracts have been executed. If those additional requirements are not met, punitive action in the 2018 incentive payments (i.e. decrease the amount).

Requested Action: Inform unresolved incentive partners of additional requirements for expedited services and monitor attainment of these requests to inform 2018 Incentive Agreements.

Program Updates

8. Info Item: Sac Covered dashboard (referred Committee to info in handout)

9. Info Item: Referral rollout update (referred Committee to info in handout)

10. Info Item: Care management platform/shared care plans (referred Committee to info in handout)

11. Info Item: Communications strategy & deliverables (referred Committee to info in handout)

12. Info Item: Draft adverse event protocol for partners

- Support Team shared draft adverse event protocol for Pathways service providers with Committee; critical to get information on adverse events quickly in case a crisis communications response is required.

City Updates

13. Info Item: ICP + siting

- City provided quick update on location/siting issues; funds for ICP + were rolled over from 2017 to 2018.

14. Info Item: March 20th City Council Meeting (DSAs, Contracts, IGTs)

- City noted that they need to make sure they are recording and reporting everything correctly for an audit on an IGT. City needs funds back to the City on June 30th.
- City is meeting with Support Team to help the City understand the IGT, partner years versus City finance calendar, and when service providers will be paid. Kiran is reviewing documentation and would like specific guidance on state, federal, local Medicaid rules and regulations.